



THE SOCIETY FOR THE REHABILITATION OF CRIPPLED CHILDREN

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23rd September, 2019

To,
The Director
Amity Institute of Behavioral and Allied Sciences (AIBAS)
Amity University, Mumbai

**Subject: Letter of Approval for placing M.Phil. Clinical Psychology students
for Clinical Exposure at SRCC**
Ref: Letter from the Director (AIBAS) dated 13th August, 2019

SRCC Centre for Child Development (CCD) agrees to work in collaboration with the *Department of Clinical Psychology, AIBAS* in order to provide Clinical Posting requirements for their M. Phil Clinical Psychology students from 1st October, 2019.

The students of Amity University will follow the SRCC guidelines. (A copy of the guidelines is attached).

Amity University will send 2 students for a period of 1 to 2 months from 9 am to 5 pm starting 1st October 2019. They will be attending the Centre from Wednesday to Saturday of each week.

If necessary, faculty from *Amity University* will accompany students to the SRCC CCD in order to further their understanding of clinical work. As and when agreed with SRCC CCD, student trainees may help the Centre with testing, analysis and the implementation of therapy.

Any additional arrangements will be made directly with the Director of Rehabilitation, at SRCC CCD with the approval of management.

At the end of clinical training, SRCC CCD will provide a Certificate of Experience to each intern upon dutiful completion of his/her training and fieldwork *provided that the intern has maintained at least 80% of attendance at SRCC.*

Yours sincerely,

**For & on behalf of
The Society for the Rehabilitation of Crippled Children,**

**Mrs. Jyoti Doshi
Hon. Gen. Secretary**

Received
30/9/19



SRCC CENTRE FOR CHILD DEVELOPMENT

Clinical Posting at SRCC Centre for Child Development GUIDELINES

The Center welcomes students of all disciplines relevant to the Centre.

Required Qualifications:

- M. PHIL in Clinical Psychology. Recognized by the Rehabilitation Council of India (RCI)
- Has necessary academic certification to work under a practicing clinician
- Has exposure to medical terminology/developmental theory.
- Can communicate effectively and works well under supervision.

The Centre:

- Will provide Clinical Exposure in his/her desired fields.
- Will give the student exposure to a healthcare setting under the guidance of a highly trained supervisor or practicing clinician.
- Will provide a letter of experience for the period pending 80% attendance.

Essential Job Duties and Responsibilities:

- Works under a practicing clinician in order to develop the necessary skills to practice in the future including patient assessments, sessions and evaluations.
- Understands the principles of integrative healthcare and has read reports on familial backgrounds before working within a specific, assigned department.
- Documents patient data and information discretely under the supervisor.
- Develops skills to assess, evaluate and implement the preparatory and educational needs of patients and their families.
- Can assess and implement therapeutic practices under guidance of a supervisor.
- Helps in content development for the home programs.
- Assists the practicing clinician with childcare during sessions with parents/family.
- Carries out all tasks/responsibilities as assigned within the necessary time frame.

Terms of Conduct & Termination:

- Maintains basic hygiene requirements (e.g. clean shaven, neat appearance)
- Dresses appropriately for work (e.g. in a manner that is not revealing and maintains a certain professional standard)
- Understands and upholds the code of ethics within healthcare (e.g. confidentiality agreement, no photography rule, no use of cell phones etc.)
- Is extremely punctual and works in a timely fashion, respecting deadlines and rules as assigned by the supervisor (e.g. no interrupting during sessions)
- Engages in proper and professional conduct in order to ensure the safety and well-being of staff, patients and their families (e.g. no sharing of personal contact details such as a mobile number or home address)
- Is respectful towards both supervisors and support staff.
- Completion of the intern/volunteer position requirements, including time commitment in order to earn a certificate/letter of completion.
- Punctuality and consistency are essential as is flexibility within the workforce.
- Students will notify the concerned staff in the event of absenteeism and lateness.
- Students will follow the SRCC Calendar for holidays and leave.

*A termination can occur at any point at the discretion of the organization if the candidate is deemed unsuitable for the